



DONATION / SPONSORSHIP REQUEST FORM

Amount of Request: _____ Name of Organization: _____

Tax ID No. of Organization: _____ - _____ ☐ Non-Profit ☐ For Profit ☐ Municipality/Gov.

If your organization has a formal Mission Statement, what is it?

Briefly describe below what your organization's programs or services are:

Physical Address: _____ Mailing Address: _____

Contact Name/Title: _____ Contact Phone #: _____

Contact Email: _____

For what purpose will the funds be used? Reasons to support this effort?

If any of our proceeds are being used for costs of a fundraising event such as tickets, advertising, food, venue, etc., please specify the amount and what it pays for: _____

Does the organization bank with First Bank of Montana? ☐ Yes ☐ No

Will our donation be acknowledged in any way? ☐ Yes ☐ No

(I.E. banners at an event, logo on t-shirts, program (listings, thank you ads, etc.)

*****Please attach advertising specifications to this request form*****

What is the total number of people who will benefit from this donation? (i.e., the total unduplicated number of clients or customers you served either in your last fiscal year-end, or that will directly benefit from this donation)? _____

What is the percentage of that number of those people that are considered low- and moderate- income? (those earnings less than 80% of the Area Median Income) _____

- If above 50%, please provide a separate letter with the following information included:
 - ✓ Your organization's web address or Facebook page (if applicable)
 - ✓ Supporting documentation for the organization/fundraiser/event
(I.E. flyers, etc.)
 - ✓ The number of individuals served by your organization in the past 12 months
 - ✓ The number of low-to-moderate income individuals/families served by your organization in the past 12 months
 - ✓ How you qualify those individuals/families as low-to-moderate income
(I.E. TANF eligible, students on free/reduced lunch program, Medicaid eligibility, etc.)

Signature: _____ Today's Date: _____ Date Funds Needed: _____

Submit this application, along with the completed IRS Form W-9 in one of the following ways:

- Drop Off at your local branch
 - Email to fbmcra@1stbmt.com
- Mail to: First Bank of Montana
Attn: Community Development
PO Box 540
Lewistown, MT 59457

LEWISTOWN | BIG SANDY | CHESTER | CHINOOK | CHOTEAU | CONRAD | FAIRFIELD | FORT BENTON | PLENTYWOOD | VAUGHN



www.1STBMT.com

